

February 6, 2018

Dear Family,

We are already planning and preparing for the 2018-2019 school year! Again, this year you will register your child on our RenWeb program. (see attached) When a child is not planning on returning for the next school year, it is very important that the school is informed. We love our students and would like the opportunity for everyone to have closure. Many of these kids have been here since preschool and we have grown very attached to them. On the business end of things, it is critical to the financial stability of our school that enrollment figures are as accurate as possible. It is difficult to budget and purchase items for the next school year when these numbers change. It is because of these reasons, the following policy has been put into place.

- Current Enrollment Fee: Pre-School \$200; PK-8 \$275
- **2018-2019 Enrollment fee:** Pre-School \$225; PK-8 \$300

PLEASE NOTE THE POLICY FOR ENROLLMENT FEES:

- **Enrollment Fees**

New Student, preschool and Pre-Kindergarten enrollment fees must be paid at the time of enrollment. These fees are non-refundable.

Current students are considered enrolled but not registered for the next academic school year. All families must update their student's registration in RenWeb by the last week in March. On April 1, the enrollment fee will be assessed to ALL current students regardless of RenWeb registration status. If your child is not returning for the next academic school year, the office must receive notification from the parent in writing to adjust the enrollment fee by May 15. If notification in writing from the parent is not received by May 15, the charge will be added to the account and records will not be released until the account is paid in full. Currently enrolled students who do not register by April 1st, will be charged a \$25 registration fee.

Currently enrolled students will receive the current academic year enrollment fees if at least half of the enrollment fee is paid before May 15 of the current school year. The new enrollment fees will be applied after the last day of the school year. Enrollment Fees must be paid in full by the first day of school.

These are the tuition rates for the 2018-2019 school year. As always tuition is a flat rate for the year divided into payments over the school year. We have broken down the yearly tuition into an eight, nine, or ten month schedule. Tuition payments for the eight month schedule will be September-April. Tuition payments for the nine month schedule will be September-May. Tuition payments for the ten month schedule will be August-May. Fees are included in the registration/enrollment fee, including school supplies, student insurance, yearbook, and textbook/curriculum expenses. The fee structure for the upcoming school year will be as follows:

Non-Catholic Rates

Eight Month Payment Schedule

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
PK-5	\$0	\$513	\$513	\$513	\$513	\$513	\$513	\$513	\$513	\$0

Nine Month Payment Schedule

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
PK-5	\$0	\$456	\$456	\$456	\$456	\$456	\$456	\$456	\$456	\$456

Ten Month Payment Schedule

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
PK-5	\$411	\$411	\$411	\$411	\$411	\$411	\$411	\$411	\$411	\$411

Extended Care

(**Extended care is not a part of discount or scholarships**)

Pre-K-5 (3:15-5:30): Catholic	\$11/day	\$125/mo
Non-Catholic	\$12/day	\$150/mo

Special Needs Rates*

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700

(Must be approved through the school principal to make sure needs can be met by Sacred Heart Catholic School)

Enrollment Fees

(Must be paid to guarantee enrollment.)

Pre- 3: \$225

Pre-K-8: \$300

\$600 maximum per family on enrollment fees

Lunches

- Lunch Program**

Students must have a **prepaid** lunch ticket to eat a school lunch. This lunch ticket needs to be paid by the first day of school if your child is planning on eating school lunches. Parents will receive notice from their child's teacher when the child has 3 lunches left. If a student runs out of lunches a new lunch ticket will be charged to the family account.

The prices for prepaid student lunch tickets are:

- Students - \$3.25 per lunch or \$65 for 20 days
- Adults - \$4.00

The lunch program is available for all students. SHCS will offer hot lunches Monday – Friday.

***There will be no soft drinks allowed in the lunchroom.**

***Fast Food will not be permitted in the lunch room.**

***Exceptions can be made by teachers and principal only.**

Multiple Child Discounts

2nd Child

Catholic Discount

	8 month	9 month	10 month
PK-8	\$297	\$271	\$244

Non-Catholic Discount

	8 month	9 month	10 month
PK-8	\$384	\$341	\$307

3rd Child

Catholic Discount

	8 month	9 month	10 month
PK-8	\$228	\$203	\$182

Non-Catholic Discount

	8 month	9 month	10 month
PK-8	\$289	\$258	\$230

There are scholarships available for existing students. There is a limited amount of money budgeted for scholarship, so applying for one does not guarantee approval. These applications must be **completed online by March 10, 2018** to be considered. If you need help with the online process, you can make an appointment with Mrs. Statton and she will assist you.

Scholarships

Scholarships are available for students. **Every person currently receiving financial assistance must complete this process to continue receiving assistance.** Applications for Scholarships **must** be submitted online at <https://online.factsmgt.com/signin/44BTN>. This process will cost \$30. There is a limited amount of money budgeted for scholarships so applying for one does not guarantee

approval. Scholarships are granted on a basis of need by the scholarship committee. The forms must be returned by the date provided in the letter to be considered by the committee. Scholarships must be reapplied for yearly.

Scholarships are awarded in the following order:

- Practicing Catholic families from Sacred Heart Parish with children enrolled in our school.
- Practicing Catholic families from Sacred Heart Parish with the oldest child entering Kindergarten.
- Practicing Catholic families transferring into Sacred Heart Parish with children presently enrolled in a Catholic School.
- Practicing Catholic families with school age children enrolled in Religious Education classes.
- Practicing Catholic families from other parishes.
- Other families.

Families who are awarded scholarships must complete 20 hours of service.

Scholarships are paid on the 10-month tuition schedule.

Enrollment fees, aftercare, and lunches are not included in any scholarship.

Scholarship awards are strictly confidential. Please do not even discuss this with your children. Breaking this confidentiality could result in loss of the scholarship.

All fees must be paid by the first day of the 2018-2019 school year.

Please understand anyone with an outstanding balance from the 2017-2018 school year will not be enrolled until the balance is resolved.

STATE LAW REQUIRES:

New student enrollment will not be accepted without a Birth Certificate and current shot record.

Students entering Kindergarten and 7th grade will not be enrolled or allowed to attend school without a current shot record. 7th graders must have the Tdap vaccine. Kindergarten must have 5 DTP, 4 Polio, 3 Hep B, 2 MMR, 2 Hep A, 1 varicella or a Doctor's note stating the child has had the chicken pox.

Students will not be allowed to attend school unless they are in compliance with the immunization requirements.

Sacred Heart Catholic School will not accept students who have not been immunized.

If you have any questions, please do not hesitate to contact me.

God Bless,
Shannon Statton

